

ANNEX V. GENERATION OF A PERSONALIZED AUTHENTICATION KEY ON THE ULPGC WEBSITE AND CONTACT CHANNELS

IMPORTANT NOTE: TO ACCESS THE REGISTRATION PROCEDURE AND OBTAIN A USERNAME AND PASSWORD, IT IS NECESSARY TO HAVE A DIGITAL CERTIFICATE, CLAVE, OR ELECTRONIC ID (except for foreign nationals not residing in Spain).

1. Generation of a personalized authentication key on the ULPGC website

To access university services through the University of Las Palmas de Gran Canaria website, it is necessary to have a user identifier and a unique university password.

New students may access the user registration system (<https://aplicacionesweb.ulpgc.es/public/registro/>) to obtain their user identifier and unique password. To do so, they must provide a valid email address to which they have access. The system will send a verification code to the interested person so they can continue the process; this code will expire after 24 hours.

The credentials (user identifier and unique password) expire after 7 days if they are not used, so it is advisable to request them only when the student is about to have their first online interaction with the ULPGC. Once pre-registered, the validity of the credentials will be automatically extended.

When the student formally enrolls in a Master's programme, they will be assigned the unique password that will allow them to access ULPGC electronic services as an official student.

If the student has previously registered with ULPGC, they may still have their username and password. This can be checked by attempting to access the pre-registration system directly. If the password is not remembered, it can be recovered at:

<https://si.ulpgc.es/contrasenaunica>

However, if access to processes and applications is no longer possible, the user account may have expired. In that case, a new registration must be completed at: <https://aplicacionesweb.ulpgc.es/public/registro/>

INFORMATION NOTE:

To access the ULPGC documentation submission platform, it is necessary to first obtain the personalized authentication key.

2. Contact for the university student enrollment procedure

BUILDING ADMINISTRATIVE OFFICES where the corresponding degree programme has its administrative headquarters:

<https://www2.ulpgc.es/index.php?pagina=titulaciones&ver=inicio>