

ANNEX VIII. PROCESSING OF PERSONAL DATA PROVIDED DURING ENROLMENT: DATA INTERMEDIATION BETWEEN DIFFERENT PUBLIC ADMINISTRATIONS

As part of the policy to simplify citizens' interactions with public administrations, [Law 39/2015](#) of 2 October on the Common Administrative Procedure establishes, in Article 28.2, the right of citizens not to provide data and documents already held by other administrations. These administrations will use electronic means to obtain such information, provided that, in the case of personal data, the consent of the data subjects has been obtained.

In the case of queries covered by the competencies of those administrations, consent is not required, provided that a procedure to oppose such consultation is available.

Therefore, the University of Las Palmas de Gran Canaria will carry out the necessary consultations for all administrative and academic procedures of individuals enrolling at the University, as well as for the implementation of rights to exemptions and reductions in public fees.

The data consulted from other public administrations will be as follows. The interested person may object through the procedure available in the ULPGC Electronic Office entitled *“Protección de datos: Ejercicio de los Derechos de Rectificación, Supresión, Limitación, Portabilidad u Oposición en relación con Datos de Carácter Personal”*

ID NUMBER (DNI/NIE)

Public administrations are entitled to verify the identity of the interested person to ensure that all actions carried out within their scope are performed in the name of the document holder.

Data returned by the query: whether the DNI/NIE provided in the self-enrolment corresponds to the name and surname entered; document expiry date; names of parents appearing on the reverse of the document.

LARGE FAMILY STATUS

For individuals declaring large family status in order to benefit from a 50% or 100% reduction in public fees, in accordance with the applicable Decree regulating public fees for academic and administrative services at public universities in the Canary Islands, a query will be made to the relevant administrations of the Autonomous Communities responsible for issuing large family certificates.

Data returned by the query: type of large family, card expiry date, autonomous community.

DISABILITY

For individuals declaring a degree of disability equal to or greater than 33%, in order to benefit from a 100% reduction in public fees, in accordance with the applicable Decree regulating public fees for academic and administrative services at public

universities in the Canary Islands, a query will be made to the relevant administrations of the Autonomous Communities responsible for issuing disability certificates.

Data returned by the query: confirmation of the existence of a disability certificate.

VICTIMS OF TERRORISM

For individuals declaring entitlement to the rights and benefits established in Law 29/2011 of 22 September on the recognition and comprehensive protection of victims of terrorism, in order to apply the reduction in enrolment fees established in the applicable Decree regulating public fees for academic and administrative services at public universities in the Canary Islands, a query will be made to the relevant administration.

Data returned by the query: confirmation of the entitlement recognition.

SOCIAL SECURITY NUMBER

Additional Provision Fifty-Second of Royal Decree-Law 2/2023 of 16 March, on urgent measures to expand pensioners' rights, reduce the gender gap and establish a new sustainability framework for the public pension system, regulates the inclusion in the Social Security system of students undertaking training placements or external academic internships included in educational programmes.

Since all study programmes at ULPGC include external internships, the Social Security number will be consulted for these purposes. All ULPGC students must obtain their Social Security number as holders (NUSS), if they do not already have one, before undertaking internships.

Data returned by the query: NUSS.

CERTIFICATE OF SEXUAL OFFENCES

The Central Registry of Sexual Offenders and Human Trafficking is responsible for issuing the specific criminal record certificate for sexual offences, which is mandatory for any person who works or intends to work or carry out any activity involving regular contact with minors. These certificates are mandatory in accordance with Organic Law 1/1996 of 15 January on the Legal Protection of Minors, amended by Law 26/2015 of 28 July on Child Protection, and Law 45/2015 of 14 October on Volunteering.

Therefore, for degree programmes whose external internships involve contact with minors, a query will be made to the Central Registry of Sexual Offenders.

Data returned by the query: confirmation of no record of sexual offences.